

## Worksite Application FAQ



Department of  
Youth & Community  
Development

### What is the Summer Youth Employment Program (SYEP)?

The Summer Youth Employment Program, also known as SYEP:

- is the nation's largest youth employment program, connecting NYC youth between the ages of 14 and 24 with career exploration opportunities and paid work experience each summer.
- works in connection with community partners (CBOs), also known as SYEP providers, who are responsible for serving as liaisons between the youth, the employers, and the Department of Youth & Community Development.

### How long is the Summer Youth Employment Program?

SYEP is a six week long program operating during the summer months. Youth can work up to 25 hours per week from July 5 through August 12, 2023 (Cohort A) or July 10 through August 19, 2023 (Cohort B).

### How old are youth that participate in the program?

Younger youth ages 14-15 participate in Project-Based Learning, and older youth ages 16-24 are placed at worksites.

### How are youth selected to work in the program?

Applications become available in February and can be submitted online or printed and submitted to participating Community-Based Organizations. Selections are then conducted by a computerized lottery system in efforts to ensure the selection process is fair.

### Who is responsible for paying youth?

The NYC Department of Youth and Community Development is responsible for paying the youth that are employed through the program. Youth are paid NYS Minimum Wage and are covered for workers' compensation.

### Who is responsible for placing youth at the worksites?

The SYEP providers are responsible for placing youth at the worksites based on the participants' age, skills, and interests and the requirements of the job/internship. Please discuss in detail with the SYEP provider(s) you select.

### Can the worksite representative pick the youth for their worksite?

The youth are selected through the online system, therefore the youth cannot be pre-selected by the worksite.

### Is there a screening process to ensure youth are ready to work?

SYEP provides all of its participants with an eight hour orientation prior to placement with a worksite. This orientation provides youth with key rules and regulations of the SYEP program as well as real-world workplace readiness skills for future employment opportunities. The orientation also includes sexual harassment training and financial literacy curriculum.

### Is there any additional support provided to the worksite staff throughout the program?

Once the worksite application has been completed and approved, the SYEP provider will contact the worksite representative to review the application and discuss any special requests the worksite might have. The worksite will be scheduled for an orientation (which is mandatory to participate in the program) before the participants begin work placements. SYEP providers strive to ensure the lines of communication are open to assist the worksite representative, and with the help of an assigned monitor for each worksite, every effort will be made to ensure your experience as a SYEP worksite is an impactful one.

### How can I apply to participate in the Summer Youth Employment Program as a Worksite?

You can contact a participating [SYEP provider listed on the DYCD website](#), and begin a Worksite Application at [worksitepreapp.nycsyep.com](https://worksitepreapp.nycsyep.com).