

Instructions:

The Summer Youth Employment Program (SYEP) offers work experience, teaches valuable employment skills, and provides you with a summer income. SYEP educational activities will enhance your summer experience, allowing you to develop career awareness, understanding of personal money management, and work-related social skills.

SYEP is open to all New York City residents between ages 14 through 24, as of **July 1st, 2015**.

Each applicant may submit only ONE application

All applications must have a unique Email address and Social Security Number used to identify the applicant.

To apply for SYEP:

- Visit www.nyc.gov/dycd and complete the application online.

OR

- Complete the attached application and return it in person to the community-based SYEP provider of your choice (a list of organizations throughout the City is attached).

Do NOT mail in your application to DYCD or the SYEP Provider.

The DEADLINE for submitting your application is **Friday April 24th, 2015**. *(Extended Deadline)*

SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE ACCEPTANCE INTO THE PROGRAM.

Selection is contingent upon the computerized lottery system and available positions based on program funding.

If you are selected for SYEP you will be notified by the SYEP Provider to which you submitted your application and asked to submit additional documentation immediately.

(See attached Required Documents Checklist)

Note: A current picture ID must be submitted with all documents.

Failure to submit required documentation as instructed will make you ineligible to participate in SYEP.

For more information or if you have questions about completing this form or the required documents, please call 1.800.246.4646 or 311 and ask about SYEP.

The status of your application can be found at www.nyc.gov/dycd



(Turn over to the next page)

One application will be accepted for each applicant. Completed applications will be entered into a lottery to determine those applicants who will be offered a position in the Summer Youth Employment Program. **SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE ELIGIBILITY OR ENROLLMENT INTO THE PROGRAM.** The following application items: Spoken Language, Disability Status is voluntary and will be treated with confidentiality. They cannot be used to affect your status in receiving employment, benefits and/or services. Information provided may be used by the City of New York to improve City services or to access additional funding.

1. Social Security Number (Please be accurate)																													
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2. Last Name						3. First Name						4. MI																	
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5. Birth Date (MM/DD/YYYY)				6. Gender (Check one)				7. Citizenship Status (Check one)																					
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8. Selective Service Registration # & Date- Males 18 years of age must be registered with the Selective Service System to participate in the program (if you have not already registered; visit www.sss.gov .)								9. Alien Number :																					
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10. Street Address (Number And Street)						11. Apt.			12. Zip Code																				
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13. Do you live in a NYCHA Housing Development?				<input type="checkbox"/> No		If No; Go to question 14.		<input type="checkbox"/> Yes		If Yes, Name the Development:																			
14. Borough (Check One)			15. Ethnicity (Check One)			16. Other than English, what language(s) are you most comfortable speaking?																							
<input type="checkbox"/> Bronx <input type="checkbox"/> Queens <input type="checkbox"/> Brooklyn <input type="checkbox"/> Staten Island <input type="checkbox"/> Manhattan			<input type="checkbox"/> American Indian <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian (Non-Hispanic) <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Black (Non-Hispanic) <input type="checkbox"/> White (Non-Hispanic) <input type="checkbox"/> Other			<input type="checkbox"/> Spanish <input type="checkbox"/> Korean <input type="checkbox"/> Chinese <input type="checkbox"/> Arabic <input type="checkbox"/> Russian <input type="checkbox"/> Haitian Creole <input type="checkbox"/> Other-																							
17. Applicant's Home Phone #				18. Applicant's Cell Phone #				19. Applicant's Email																					
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20. Name of Parent or Legal Guardian (Last Name)				First Name				21. Emergency Contact Phone #																					
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Educational Status	
22. Current educational status	
<input type="checkbox"/> Student in HS or below	<input type="checkbox"/> HS Graduate
<input type="checkbox"/> College student	<input type="checkbox"/> GED recipient
<input type="checkbox"/> Left HS before graduating	
23. Educational-Student Type	
<input type="checkbox"/> Full-Time Student	<input type="checkbox"/> Part-Time Student
<input type="checkbox"/> Vocational	<input type="checkbox"/> Post-Secondary
<input type="checkbox"/> Not in School	
24. Current grade if in High School or below. If not in HS, indicate the last grade completed.	
25. What school did/do you attend?	

Income & Other Information	
26. Total family income (gross) for the last SIX months \$	
27. Number of family members currently living in applicant's household	
28. Is applicant or applicant's family currently receiving public assistance?	
<input type="checkbox"/> Yes <input type="checkbox"/> No; If "No"; Go to 30.	
29. Type of Public Assistance (Check all that apply)	
<input type="checkbox"/> Family Assistance (formerly known as AFDC)	<input type="checkbox"/> S.S.I.
<input type="checkbox"/> Supplemental Nutrition Assistance Program (SNAP)	<input type="checkbox"/> Safety Net/Home Relief
<input type="checkbox"/> Other	
30. Is the applicant any of the following (Check all that apply)	
<input type="checkbox"/> Disabled	<input type="checkbox"/> Offender/Justice Involved
<input type="checkbox"/> Foster Care	<input type="checkbox"/> ACS Preventative Services
<input type="checkbox"/> Homeless/Runaway	<input type="checkbox"/> Parent
<input type="checkbox"/> Served In the Military	<input type="checkbox"/> Does Not Apply

Career Goals	31. What is the applicant's long-term career goal? _____	
	32. Do you have any previous work experience? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	33. Would you be interested in opening a Savings Account? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Add'l Info	34. Is the applicant or any member of the household (0-64 years of age) covered by Medicaid, Child Health Plus, Family Health Plus or private medical insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	35. If NO, do you want to be contacted with information about public health insurance programs? <input type="checkbox"/> Yes <input type="checkbox"/> No	

CERTIFICATION OF ACCURACY: I, the undersigned, certify that all information on this form is true and correct. I understand that my statements are subject to verification. I further understand that any false statements may subject me to criminal prosecution under both New York State Penal Laws, section 175.35 and Federal Law, 18 U.S.C.A. 1001, and to civil action for return of all monies received. I agree and accept that I will abide by all applicable rules and regulations of this program.

Applicant Signature _____	Date _____	Parent/Guardian Signature _____	Date _____	
SYEP Provider Intake Officer Signature _____	Date _____	The status of your application can be found at www.nyc.gov/dycd		



If you are selected; to accept the job; you must show a picture I.D, Social Security Card and your current report card (if you are in school). In order to be placed in a summer job, you will need to bring certain documents to your SYEP provider. You must submit **COPIES** of one (1) item from categories 1-9 listed below as it applies to you. **These items are needed to officially complete your enrollment so that you are eligible for a SYEP job.** Note that some documents may satisfy more than one category (e.g. U.S. Birth Certificate or current U.S. Passport for categories 3 and 6). **Reminder: ONLY COPIES OF THESE DOCUMENTS WILL BE ACCEPTED**

1. Proof of Identity

Official Picture ID
(school, city, state, government issued)
New: IDNYC will be accepted

2. Proof of Employment Authorization

Report Card (dated within the last 6 mos)OR

Official School Transcript OR

NYS Driver/Non-Driver's License OR

Voter's Registration Card OR

U.S. Military Card /Draft Record OR

3. Proof of Age

Birth Certificate OR

Benefit Card OR

NYS Driver/Non-Driver's License OR

Alien Registration Card OR

Valid U.S. Passport

4. Proof of Social Security Number

Social Security Card (ONLY)

5. Working Papers (Must be age applicable)

If you are under the age of 18 at the time of application, you must submit your most current working papers.

Working papers can be acquired through your school. If you are not attending school, call 311 or contact your local District Office.

14 and 15 years of age: Blue Card

16 and 17 years of age: Green Card

6. Proof of Citizenship/Alien Status

Valid U.S. Passport OR

U.S. Birth Certificate OR

Alien Registration Card OR

I-94 , I-551, I-797 OR

Certificate of Naturalization OR

Employment Registration Card

7. Proof of Address (Dated within the last 6 months)

Home Utility Bill OR

Current Lease OR

Current Cable Bill (Must have Phone Service Listed)

Official Mail from a Federal, State or City Agency

8. Proof of Family Income
(Dated within the last 6 months)

If Supported by Public Assistance

Current EBT Card (with parent/guardian name) AND a recent store receipt OR

Current Benefit Budget/ SNAP Letter OR

Official letter from Social Services (Must include applicant's name, Benefit # and date)

OR

If Not Supported by Public Assistance

Two (2) consecutive pay stubs dated within the last six months (Must include payee name, and gross income) OR

2014 W-2 form and one (1) pay stub dated within the last six months OR

Current Pension Award letter OR

Current SSA Award letter OR

Unemployment Benefit Document dated within the last six months OR

If self-employed, 2014 Tax Return including Schedule "C" or "E" (if receiving rental income)

9. SYEP Application

A signed SYEP application is required for all youth. Youth under the age of 18 are required to have the signature of a parent or guardian.

Please provide ONLY if applicable

10. Selective Service Registration Card OR

Selective Service "Online Receipt"
Required for males 18 years of age or older

11. Proof of **Disability**: Official documentation as applicable certifying disability from a physician, ACS, HRA, School, Social Service agency or authorized entity.

*Please note: all references to the word **current** mean documents dated within the last six (6) months or where applicable, documents which are still valid and have not expired.*

The status of your application can be found at www.nyc.gov/dycd.



SYEP 2015 LIST OF COMMUNITY-BASED PROVIDERS

		Service Option 1 (Younger Youth 14-15 years old)		Service Option 2 (Older Youth 16-24 years old)	
BRONX		Aspira of New York 345 Brook Ave, 10456; 718-292-3781 6 train to Brook Ave, 2,5 train to 149 th St. & Brook Ave, Bx17 bus to E 141 st St/ Bx19 bus to E 149 th St 3 rd Ave	Bronx Works 1130 Grand Concourse Bronx; 10456 718-508-3040 D train to 167 th Street	Aspira of New York 345 Brook Ave, 10456; 718-292-3781 6 train to Brook Ave, 2,5 train to 149 th St. & Brook Ave, Bx17 bus to E 141 st St/ Bx19 bus to E 149 th St 3 rd Ave	Bronx Works 1130 Grand Concourse Bronx; 10456 718-508-3040 D train to 167 th Street
		Catholic Charities- Archdiocese School P.S 11 1257 Ogden Ave; 10452 - 212-795-1490 ext 103 4 train to 167 th Street Bx13 bus to Ogden Av - W 168 St	Mosholu Montefiore Community Center 3450 DeKalb Avenue; 10467 Bronx; 718-882-4000 x338 # 4 Train to Mosholu Pkwy. D train to last stop: 205th. St. Or #2 or #5 trains to Gun Hill Road.	Catholic Charities- Archdiocese School P.S 11 1257 Ogden Ave; 10452 - 212-795-1490 4 train to 167 th Street Bx13 bus to Ogden Av - W 168 St	Mosholu Montefiore Community Center 3450 DeKalb Avenue; 10467 Bronx; 718-882-4000 ext 338 4 Train Uptown to Mosholu Parkway
		Children Arts & Science Workshop 2530 Jerome Ave, 10468; 646-280-9083 D, B, 4 trains to Fordham Road or Bx32 bus to 192nd Street and Jerome Ave	Community Association of Progressive Dominicans MS 117 Joseph H. Wade School Middle School, 1865 Morris Avenue, RM 140; 718-466-1806 B train to 175th St./ D train to Tremont Ave./ Bx36 bus to Tremont	Children Arts & Science Workshop 2530 Jerome Ave, 10468; 212-923-7766 D, B, 4 trains to Fordham Road or Bx32 bus to 192nd Street and Jerome Ave	Community Association of Progressive Dominicans MS 117 Joseph H. Wade School Middle School, 1865 Morris Avenue, RM 140; 718-466-1806 B train to 175th St./ D train to Tremont Ave./ Bx36 bus to Tremont
		Kips Bay Boys & Girls Club 1930 Randall Ave, 10473; 718-893-8600 6 train to Parkchester/177th St. then Bx39 bus to Randall Ave	South Bronx Overall Economic Development Corporation 555 Bergen Ave; 3 rd FL; 718-732-7628 2, 5 train to 3rd Ave 149 th St	Kips Bay Boys & Girls Club 1930 Randall Ave, 10473; 718-893-8600 6 train to Parkchester/177th St. then Bx39 bus to Randall Ave	Phipps Community Development 1030 East 178th St. 10460; 646-529-1685 2, 5 train to East Tremont Ave/West Farms Square
		The Children's Aid Society 1522 Southern Blvd. 10460 917-286-1535 2 or 5 train to 174 th ST	Woodycrest Center for Human Development 153 West 165 th Street 10452; 718-992-4256 ext. 57 4 Train Uptown to 161 Street Yankee Stadium	Simpson Street Development Association 997 East 163rd St; 10459 - 718-589-1510 6 train to Hunts Point/2,5 train to Simpson St	South Bronx Overall Economic Development Corporation 555 Bergen Ave; 3 rd FL; 718-732-7628 2, 5 train to 3rd Ave 149 th St
				The Children's Aid Society 1522 Southern Blvd. 10460 917-286-1535 2 or 5 train to 174 th ST	Wildcat 560 East 179th Street; Room 308 718-294-0230 xt. 3080/1 D Train to Tremont Ave & Grand Concourse then transfer to the Bx 36 bus to East 180th St. & Arthur Ave
				Woodycrest Center for Human Development 153 West 165 th Street 10452; 718-992-4256 ext. 57 4 Train Uptown to 161 Street Yankee Stadium	
BROOKLYN		Service Option 1 (Younger Youth 14-15 years old)	Service Option 2 (Older Youth 16-24 years old)		
		CAMBA 2211 Church Ave, Room 204 718-462-4244 xt. 79260 B train to Church Ave	Catholic Charities Neighborhood Svcs. 191 Joralemon St. 1 st fl. 11201 718 722-6228 2,3,4,5 train Borough Hall	Bedford Stuyvesant Restoration 1368 Fulton St. 4 th floor 718 636-6980 A-Train or C- Train to Nostrand Ave	Brooklyn Neighborhood Improvement Assoc. 1482 St. Johns Place Room 1C - 11213 718 773-4116 3 or 4-Train to Utica Ave
		Chinese American Planning 4101 8 th Ave 4 th floor, 11232 - 718-492-0409 D train to 9 th Ave B70 bus running on 8 th Ave line	Community Counseling and Mediation 810 Classon Avenue 11238; 718-230-5100 2,3,4,5 train to Franklin Ave	CAMBA 2211 Church Ave, Room 204 718-462-4244 xt. 79260 B train to Church Ave	Catholic Charities Neighborhood Svcs. 191 Joralemon St. 1 st fl. 11201 718 722-6228 2,3,4,5 train Borough Hall
		Council Of Jewish Organizations of Flatbush 1546 Coney Island Avenue, 11230 718 252-4446 Q- Train to Avenue M	Cypress Hills LDC 2930 Fulton St. 11207 718-676-1544 J- Train to Cleveland Street C- Train to Shepherd Avenue	Chinese American Planning 4101 8 th Ave 4 th floor, 11232 - 718-492-0409 D train to 9 th Ave B70 bus running on 8 th Ave line	Cypress Hills LDC 2930 Fulton St. 11207 718-676-1544 J- Train to Cleveland Street C- Train to Shepherd Avenue
		Henry Street Settlement 272 MacDonough St. 11233; 646-265-6773 A or C train to Utica Avenue	Italian American Civil Rights League 1460 Pennsylvania Ave #1B 718 642-2180 B82 or B83 bus to Pennsylvania Avenue & Geneva Loop	Edith And Carl Marks Jewish Community House Of Bensonhurst 7802 Bay Parkway 11214; 718 943-6389 D- Train to Bay Parkway / N-Train to Kings Highway	Henry Street Settlement 272 MacDonough St. 11233; 646-265-6773 A or C train to Utica Avenue
		National Society For Hebrew Day School 1546 Coney Island Ave - 11230 718 252-4446 Q- Train to Avenue M	SCO Center for Family Life Sunset Park High School 153 35th St. 11232; 718-840-1640 N or D Train to 36 th Street R Train to 36 th Street	Italian American Civil Rights League 1460 Pennsylvania Ave #1B 718 642-2180 B82 or B83 bus to Pennsylvania Avenue & Geneva Loop	National Society For Hebrew Day School 1546 Coney Island Ave - 11230 718 252-4446 Q- Train to Avenue M

	<p>Sesame Flyers International 905 Winthrop Street, 11203 718-693-0500 3,4 Train to Utica Avenue then B46 Bus to Winthrop Street</p>	<p>St. Nick's Alliance Corporation 850 Grand Street, Rm. 184; 11211 718-599-9224 L train to Grand /B43- Stops on Graham Ave. & Grand St</p>	<p>Police Athletic League 985 Rockaway Avenue - 11212; 718-947-7640 3 Train to Rockaway Avenue</p>	<p>Research Foundation CUNY – Medgar Evers College Campus 1534 Bedford Avenue, 2nd fl – 11216 718-804-8860/1 2,3,4,5 train to Franklin Avenue</p>
			<p>Ridgewood Bushwick SCC 1474 Gates Ave, 11237; 718-381-9653 L train or M train to Myrtle/Wyckoff Ave</p>	<p>SCO Center for Family Life Sunset Park High School 153 35th St. 11232; 718-840-1640 N or D Train to 36th Street R Train to 45th Street</p>
			<p>St. Nick's Alliance Corporation 850 Grand Street, Rm. 184; 11211 718-599-9224 L train to Grand /B43- Stops on Graham Ave. & Grand St</p>	
	Service Option 1 (Younger Youth 14-15 years old)		Service Option 2 (Older Youth 16-24 years old)	
MANHATTAN	<p>Catholic Charities – Archdiocese School I.S 143 515 West 182nd Street Room B2 NY, NY 10033 212-795-1490 ext 103</p>	<p>Chinese American Planning 165 Eldridge St. – 10002; 212-792-4579 Take the F train to Delancey Street or the M to Essex Street (same area).</p>	<p>Catholic Charities – Archdiocese School I.S 143 515 West 182nd Street Room B2 NY, NY 10033 212-795-1490 ext. 103</p>	<p>Chinatown Manpower 70 Mulberry St. 3rd Fl.; 10013 212-571-1690 ext 222/245 6 Train to Canal street</p>
	<p>El Barrio's Operation Fightback 413 East 120th St. Suite 401; 10035 212-427-7080 4 Train Uptown to 125th St.</p>	<p>New York City Housing Authority- M Any NYCHA Management Office or Community Center; 212-306-8000</p>	<p>Chinese American Planning 165 Eldridge St. – 10002; 212-792-4579 Take the F train to Delancey Street or the M to Essex Street (same area).</p>	<p>El Barrio's Operation Fightback 413 East 120th St. Suite 401; 10035 212-427-7080 4 Train Uptown to 125th St.</p>
	<p>New York City Mission Society 646 Malcolm X Blvd.; 10037 212-368-8400 3 Train uptown to 145th Street</p>	<p>The Children's Aid Society 150 East 45th Street; 10017 917-286-1535 - 6 train to Grand Central Station</p>	<p>Inwood Community Services 651 Academy St. 10034 -212-942-0043 A Train Uptown to Dyckman St.</p>	<p>New York City Mission Society 646 Malcolm X Blvd.; 10037 212-368-8400 3 Train uptown to 145th Street</p>
			<p>Police Athletic League 441 Manhattan Avenue; 10026 718-947-7640 A or C train to 125th St, Cor. of 119th St</p>	<p>The Children's Aid Society 150 East 45th Street; 10017 917-286-1535 - 6 train to Grand Central Station</p>
			<p>YM-YWHA of Washington Heights and Inwood 54 Nagle Avenue; 10040; (212) 569-6200 ext 239 1 train to the Dyckman Street stop or 7 or 100 buses to Broadway & Nagle Ave</p>	
QUEENS	Service Option 1 (Younger Youth 14-15 years old)		Service Option 2 (Older Youth 16-24 years old)	
	<p>Central Queens-YM & YWHA 63-25 Main Street – 153H; Flushing 11367 718-286-8121 J train Sutphin Blvd. & Q44 bus</p>	<p>Chinese American Planning 136-18 39th Avenue, 8th fl. Flushing 11354 718-358-8899 ext 131 F train to 42nd St take 7 train to last stop</p>	<p>Chinese American Planning 136-18 39th Avenue, 8th fl. Flushing 11354 718-358-8899 F train to 42nd St take 7 train to last stop</p>	<p>Greater Ridgewood Youth Council 59-03 Summerfield St. 11385; 718-456-5437 M train to Forest Ave walk to Summerfield st</p>
	<p>Greater Ridgewood Youth Council 59-03 Summerfield St. 11385; 718-456-5437 M train to Forest Ave walk to Summerfield st</p>	<p>HANAC 23-16 30th Avenue; Astoria 11102 718-204-2325 N or Q train to 30th Ave Q69 bus to 30th Ave & 21st Street</p>	<p>HANAC 23-16 30th Avenue; Astoria 11102 718-204-2325 N or Q train to 30th Ave Q69 bus to 30th Ave & 21st Street</p>	<p>Henry Street Settlement 8925 Parsons Blvd. Jamaica; 11432 646-265-7977 F train to Parsons or E train to Jamaica Center</p>
	<p>Henry Street Settlement 8925 Parsons Blvd. Jamaica; 11432 646-265-7977 F train to Parsons or E train to Jamaica Center</p>	<p>Jacob Riis 10-25 41st Avenue LIC, 11101 718-784-7447 F train to 21st St/Queensbridge</p>	<p>Police Athletic League 116-25 Guy Brewer Blvd. 11434; 718-947-7640 E train to Jamaica Center, Q111 or Q113 bus to Archer Ave (btw. Foch & Linden Blvd)</p>	<p>Queens Community House 108-25 62nd Drive 11375; 718-592-5757 ext. 224 F train to 71st Continental Ave bus to Q23 to 62nd Drive.</p>
	<p>Queens Community House 108-25 62nd Drive 11375; 718-592-5757 ext. 224 F train to 71st Continental Ave bus to Q23 to 62nd Drive.</p>	<p>Laguardia/ Research Foundation 29-10 Thomson Ave. C-314 LIC; 11101 718-609-2132/718-482-5340 E, M, G train to 23rd St. and Ely/7 train to 33rd and Rawson</p>	<p>Laguardia/ Research Foundation 29-10 Thomson Ave. C-314 LIC; 11101 718-609-2132/718-482-5340 E, M, G train to 23rd St. and Ely/7 train to 33rd and Rawson</p>	<p>Rockaway Development & Revitalization Corp 1920 Mott Avenue 11691 Far Rockaway 718-327-5300 xt.227 A-Train to Far Rockaway</p>
<p>Rockaway Development & Revitalization Corp 1920 Mott Avenue 11691 Far Rockaway 718-327-5300 xt.227 A-Train to Far Rockaway</p>	<p>Southern Queens Park Association/ 177-01 Baisley Blvd. Jamaica, NY, 11434; 718-276-4630 ext. 135/125 E/J train to Jamaica Ctr, & Q5/ Q85 bus to Baisley Blvd</p>			
STATEN ISLAND	Service Option 1 (Younger Youth 14-15 years old)		Service Option 2 (Older Youth 16-24 years old)	
	<p>United Activities Unlimited PS 18 @221 Broadway 10310; 718-448-4834 S53 bus to Broadway & Castleton Ave</p>		<p>United Activities Unlimited 1000 Richmond Terrace 10301; 718-448-4834 S40 bus to Snug Harbor Road</p>	